

# CPCCPD2013A Matrix Map

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## ELEMENTS AND PERFORMANCE CRITERIA

Element	Performance Criteria	Task / Question Map
1. Plan and prepare.	1.1. Work instructions and operational details are obtained using relevant information, confirmed and applied for planning and preparation purposes.	Following instructions for removing and replacing components: Q1 Q2 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 ACTIVITY: Window glazing: Q3 Workplace Task: locate, interpret and apply relevant information, standards and specifications
	1.2. Safety (OHS) requirements are followed in accordance with safety plans and policies.	Safety and PPE for Glazing: Q3 Q6 ACTIVITY: Window glazing: Q3 Workplace Task: safely and effectively operate and use tools, plant and equipment
	1.3. Signage and barricade requirements are identified and implemented.	Safety and PPE for Glazing: Q3 ACTIVITY: Window glazing: Q3 Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations
	1.4. Tools and equipment are selected to carry out tasks that are consistent with the requirements of the job, checked for serviceability and any faults are rectified or reported prior to commencement.	Fixing and fixture tools: Q1 Q2 Q3 Q4 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Removing old glazing: Q1 ACTIVITY: Window glazing: Q3 Workplace Task: safely and effectively operate and use tools, plant and equipment
	1.5. Materials quantity requirements are calculated in accordance with plans, specifications and quality requirements.	ACTIVITY: Calculating Door Components: Q1 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: locate, interpret and apply relevant information, standards and specifications

	1.6. Materials appropriate to the work application are identified, obtained, prepared, safely handled and located ready for use.	Safety and PPE for Glazing: Q7 Q8 Following instructions for removing and replacing components: Q1 Q2 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Removing old glazing: Q2 Workplace Task: locate, interpret and apply relevant information, standards and specifications
	1.7. Environmental requirements are identified for the project in accordance with environmental plans and regulatory obligations and applied.	ACTIVITY: Window glazing: Q3 Disposal of waste glazing material: Q1 Q2 Workplace Task: locate, interpret and apply relevant information, standards and specifications
2. Remove door and window furniture.	2.1. Screens and fittings are carefully removed and stored safely.	Remove and replace door set: Q1 Q2 Q3 Q4 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced a door and screen
	2.2. Window furniture is carefully removed and located or stored safely.	ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced window furniture including locks
	2.3. Door furniture is carefully removed and located or stored safely.	Remove and replace door set: Q1 Q2 Q3 Q4 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced door furniture from swinging door Workplace Task: Removed and replaced door furniture from sliding door
	2.4. Doors are carefully removed and located or stored safely.	ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced a door and screen
3. Install glass to doors and windows.	3.1. Old panes of glass are removed from doors and windows safely, without undue damage and demonstrating correct hacking procedure.	Glazing doors and windows: Q1 Q2 Q3 Q4 Q5 ACTIVITY: Window glazing: Q1 Q2 Q3 Workplace Task: Removed and replaced glazing from a timber door or window
	3.2. Right type and style of glass for replacement in keeping with the finish and purpose of door or window is determined.	Glazing doors and windows: Q1 Q2 Q3 Q4 Q5 ACTIVITY: Window glazing: Q1 Q2 Q3 Workplace Task: Removed and replaced glazing from a timber door or window
	3.3. Appropriate glass for replacement is sourced, measured and cut as required determining the correct fixing method for installation.	Glazing doors and windows: Q1 Q2 Q3 Q4 Q5 ACTIVITY: Window glazing: Q1 Q2 Q3 Workplace Task: Removed and replaced glazing from a timber door or window

	3.4. Door or window aperture is cleaned, repaired and primed prior to installation of new glass.	Glazing doors and windows: Q1 Q2 Q3 Q4 Q5 Removing old glazing: Q2 ACTIVITY: Window glazing: Q1 Q2 Q3 Workplace Task: Removed and replaced glazing from a timber door or window
	3.5. New glass is installed to specification and required finish.	Glazing doors and windows: Q1 Q2 Q3 Q4 Q5 Applying Putty: Q1 Q2 ACTIVITY: Window glazing: Q1 Q2 Q3 Workplace Task: Removed and replaced glazing from a timber door or window
4. Replace doors and door and window furniture.	4.1. Doors are carefully handled, placed, hung and fixed into original place.	ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced a door and screen
	4.2. Door furniture is refitted and fixed back into place to specifications and without marking door or surrounds.	ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced door furniture from swinging door
	4.3. Window furniture is refitted and fixed back into place to specifications and without marking window surfaces or surrounds.	ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced window furniture including locks
	4.4. Screens are replaced securely in position without damage to surrounds.	ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced a door and screen
5. Clean up.	5.1. Work area is cleared and materials disposed of, reused or recycled in accordance with legislation, regulations, codes of practice and job specification.	Disposal of waste glazing material: Q1 Q2 Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations
	5.2. Tools and equipment are cleaned, checked, maintained and stored in accordance with manufacturer recommendations and standard work practices.	Fixing and fixture tools: Q1 Q2 Q3 Q4 Workplace Task: safely and effectively operate and use tools, plant and equipment

## REQUIRED SKILLS

Required Skill	Task / Question Map
Required skills for this unit are:	
communication skills to:	
<i>determine requirements</i>	<i>Safety and PPE for Glazing: Q1 Q2 Q3 Q4 Q5 Q6 Q7 Q8 ACTIVITY: Calculating Door Components: Q1 ACTIVITY: Window and door furniture removal and replacement: Q4 Workplace Task: locate, interpret and apply relevant information, standards and specifications</i>
<i>enable clear and direct communication, using questioning to identify and confirm requirements, share information, listen and understand</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Trainer Sign-off - Benchmark Questions: Q3 Workplace Task: communicate and work effectively and safely with others</i>
<i>follow instructions</i>	<i>Following instructions for removing and replacing components: Q1 Q2 ACTIVITY: Window and door furniture removal and replacement: Q4 Workplace Task: communicate and work effectively and safely with others</i>
read and interpret:	
<i>documentation from a variety of sources</i>	<i>Safety and PPE for Glazing: Q8 Following instructions for removing and replacing components: Q1 Q2 Workplace Task: locate, interpret and apply relevant information, standards and specifications</i>
<i>drawings and specifications</i>	<i>Following instructions for removing and replacing components: Q1 Q2 Workplace Task: locate, interpret and apply relevant information, standards and specifications</i>
<i>report faults</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q4 Workplace Task: communicate and work effectively and safely with others</i>
<i>use language and concepts appropriate to cultural differences</i>	<i>Trainer Sign-off - Benchmark Questions: Q4 Workplace Task: communicate and work effectively and safely with others</i>
<i>use and interpret non-verbal communication, such as hand signals</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q4 Trainer Sign-off - Benchmark Questions: Q4 Workplace Task: communicate and work effectively and safely with others</i>

evaluating own actions and making judgments about performance and necessary improvements	ACTIVITY: Window and door furniture removal and replacement: Q3 Reflecting on What You Have Learned: Q1
identifying and accurately reporting to appropriate personnel any faults in tools, equipment or materials	Fixing and fixture tools: Q1 Q2 Q3 Q4 ACTIVITY: Window and door furniture removal and replacement: Q4 Workplace Task: communicate and work effectively and safely with others
organisational skills, including the ability to plan and set out work	ACTIVITY: Window and door furniture removal and replacement: Q4 Workplace Task: locate, interpret and apply relevant information, standards and specifications
recognising procedures, following instructions, responding to change and contributing to workplace responsibilities, such as current work site environmental and sustainability frameworks or management systems	Following instructions for removing and replacing components: Q1 Q2 ACTIVITY: Window and door furniture removal and replacement: Q4 Reflecting on What You Have Learned: Q1 Workplace Task: locate, interpret and apply relevant information, standards and specifications
teamwork skills to coordinate own work with others to action tasks and relate to people from a range of cultural and ethnic backgrounds and with varying physical and mental abilities	Safety and PPE for Glazing: Q6 Trainer Sign-off - Benchmark Questions: Q4 Workplace Task: communicate and work effectively and safely with others
technological skills to:	
use a range of mobile technology, such as two-way radio and mobile phones	Trainer Sign-off - Benchmark Questions: Q5 Workplace Task: communicate and work effectively and safely with others
voice and hand signals to access and understand site-specific instructions.	Following instructions for removing and replacing components: Q1 Q2 Trainer Sign-off - Benchmark Questions: Q4 Workplace Task: communicate and work effectively and safely with others

## REQUIRED KNOWLEDGE

Required Knowledge	Task / Question Map
Required knowledge for this unit is:	
<i>correct and safe procedures for removal and replacement of glass</i>	<p><i>Safety and PPE for Glazing: Q1 Q2 Q3 Q4 Q5 Q6 Q7 Q8</i></p> <p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p> <p><i>Glazing doors and windows: Q1 Q2 Q3 Q4 Q5</i></p> <p><i>Removing old glazing: Q1 Q2</i></p> <p><i>ACTIVITY: Window glazing: Q1 Q2</i></p>
<i>door and window furniture removal and replacement techniques</i>	<p><i>Following instructions for removing and replacing components: Q1 Q2</i></p> <p><i>Remove and replace door set: Q1 Q2 Q3 Q4</i></p> <p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p>
<i>glass cutting techniques</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p> <p><i>Glazing doors and windows: Q1 Q2 Q3 Q4 Q5</i></p> <p><i>ACTIVITY: Window glazing: Q1 Q2</i></p>
<i>job safety analysis (JSA) and safe work method statements</i>	<p><i>Safety and PPE for Glazing: Q1 Q2 Q3 Q4 Q5 Q6 Q7 Q8</i></p> <p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p>
<i>materials storage and environmentally friendly waste management</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p> <p><i>Disposal of waste glazing material: Q1 Q2</i></p>
<i>painting and decorating and basic carpentry terminology</i>	<p><i>Types of Window and Door frames: Q1 Q2 Q3</i></p> <p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p> <p><i>Removing old glazing: Q1 Q2</i></p>
<i>plans, drawings and specifications</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>
<i>quality requirements</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>
<i>safe handling techniques for glass</i>	<p><i>Safety and PPE for Glazing: Q1 Q2 Q3 Q4 Q5 Q6 Q7 Q8</i></p> <p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p> <p><i>Glazing doors and windows: Q1 Q2 Q3 Q4 Q5</i></p> <p><i>ACTIVITY: Window glazing: Q1 Q2</i></p>

<i>types, uses and limitations of tools used in the removal and replacement of door and window furniture</i>	<i>Fixing and fixture tools: Q1 Q2 Q3 Q4</i> <i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>
<i>workplace and equipment safety requirements.</i>	<i>Safety and PPE for Glazing: Q1 Q2 Q3 Q4 Q5 Q6 Q7 Q8</i> <i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i> <i>Disposal of waste glazing material: Q2</i>

## CRITICAL ASPECTS

Critical Aspects	Task / Question Map
A person who demonstrates competency in this unit must be able to provide evidence of the ability to:	
<i>locate, interpret and apply relevant information, standards and specifications</i>	<p>Following instructions for removing and replacing components: Q1 Q2</p> <p>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</p> <p>Workplace Task: locate, interpret and apply relevant information, standards and specifications</p>
<i>comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i>	<p>Safety and PPE for Glazing: Q1 Q2 Q3 Q4 Q5 Q6 Q7 Q8</p> <p>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</p> <p>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</p>
<i>comply with organisational policies and procedures including quality requirements</i>	<p>Following instructions for removing and replacing components: Q1 Q2</p> <p>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</p>
<i>safely and effectively operate and use tools, plant and equipment</i>	<p>Fixing and fixture tools: Q1 Q2 Q3 Q4</p> <p>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</p> <p>Workplace Task: safely and effectively operate and use tools, plant and equipment</p>
<i>communicate and work effectively and safely with others</i>	<p>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</p> <p>Trainer Sign-off - Benchmark Questions: Q3 Q4 Q5</p> <p>Workplace Task: communicate and work effectively and safely with others</p>
<i>remove and replace components ensuring surrounding areas and furniture components remain undamaged</i>	<p>Following instructions for removing and replacing components: Q1 Q2</p> <p>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</p> <p>Workplace Task: Removed and replaced a door and screen</p>
safely and effectively remove and replace a minimum of:	
<i>one door with an independent screen</i>	<p>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</p> <p>Workplace Task: Removed and replaced a door and screen</p>
<i>furniture from two different door types</i>	<p>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</p> <p>Workplace Task: Removed and replaced door furniture from swinging door</p> <p>Workplace Task: Removed and replaced door furniture from sliding door</p>



<i>furniture from two different window types with at least one having independent screens</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced window furniture including locks</i>
<i>glazing from a timber door or window.</i>	<i>ACTIVITY: Window glazing: Q1 Q2 Q3 Workplace Task: Removed and replaced glazing from a timber door or window</i>

## RANGE STATEMENTS

Range Statements		Task / Question Map
Information includes:	diagrams or sketches	Types of Window and Door frames: Q2 Following instructions for removing and replacing components: Q1 Q2 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2
	instructions issued by authorised organisational or external personnel	Following instructions for removing and replacing components: Q1 Q2 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2
	manufacturer specifications and instructions, where specified	Following instructions for removing and replacing components: Q1 Q2 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2
	MSDS	ACTIVITY: Window and door furniture removal and replacement: Q1 Q2
	memos	Following instructions for removing and replacing components: Q1 Q2 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2
	regulatory and legislative requirements pertaining to the removal and replacement of doors and door and window furniture	ACTIVITY: Window and door furniture removal and replacement: Q1 Q2
	relevant Australian standards	ACTIVITY: Window and door furniture removal and replacement: Q1 Q2
	safe work procedures relating to the removal and replacement of doors and door and window furniture	ACTIVITY: Window and door furniture removal and replacement: Q1 Q2
	signage	ACTIVITY: Window and door furniture removal and replacement: Q1 Q2
	verbal, written and graphical instructions	Types of Window and Door frames: Q2 Following instructions for removing and replacing components: Q1 Q2 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2
	work bulletins	ACTIVITY: Window and door furniture removal and replacement: Q1 Q2
	work schedules, plans and specifications.	ACTIVITY: Window and door furniture removal and replacement: Q1 Q2
Planning and preparation include:	assessment of conditions and hazards	ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Disposal of waste glazing material: Q2 Workplace Task: locate, interpret and apply relevant information, standards and specifications

	<i>determination of work requirements and safety plans and policies</i>	<i>Safety and PPE for Glazing: Q1 Q2 Q3 Q4 Q5 Q6 Q7 Q8 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 ACTIVITY: Window glazing: Q3 Workplace Task: locate, interpret and apply relevant information, standards and specifications</i>
	<i>equipment defect identification</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: locate, interpret and apply relevant information, standards and specifications</i>
	<i>work site inspection.</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i>
<i>Safety (OHS) is to be in accordance with state and territory legislation and regulations and project safety plan and may include:</i>	<i>emergency procedures, including extinguishing fires, organisational first aid requirements and evacuation</i>	<i>Safety and PPE for Glazing: Q5 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i>
	<i>handling activities that may require the assistance of others or the use of manual or mechanical lifting devices where size, weight or other issues, such as a disability are a factor</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i>
	<i>hazard control</i>	<i>Safety and PPE for Glazing: Q1 Q2 Q3 Q4 Q5 Q6 Q7 Q8 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i>
	<i>hazardous materials and substances</i>	<i>Safety and PPE for Glazing: Q3 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 ACTIVITY: Window glazing: Q3 Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i>
	<i>organisational first aid</i>	<i>Safety and PPE for Glazing: Q5 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i>

	<i>PPE prescribed under legislation, regulations and workplace policies and practices</i>	<p><i>Safety and PPE for Glazing: Q1 Q2</i></p> <p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p> <p><i>ACTIVITY: Window glazing: Q3</i></p> <p><i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>
safe operating procedures, including the conduct of operational risk assessment and treatments associated with:		
	<i>earth leakage boxes</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p> <p><i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>
	<i>lighting</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p> <p><i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>
	<i>manual handling</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p> <p><i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>
	<i>power cables, including overhead service trays, cables and conduits</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p> <p><i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>
	<i>power leads</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p> <p><i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>
	<i>restricted access barriers</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p> <p><i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>
	<i>surrounding structures</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p> <p><i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>
	<i>traffic control</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i></p> <p><i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>

	<i>trip hazards</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>  <i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>
	<i>use of hand and power tools</i>	<p><i>Fixing and fixture tools: Q1 Q2 Q3 Q4</i>  <i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>  <i>Removing old glazing: Q1</i>  <i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>
	<i>work site visitors and the public</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>  <i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>
	<i>working at heights</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>  <i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>
	<i>working in confined spaces</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>  <i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>
	<i>working in proximity to others</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>  <i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>
	<i>working with glass</i>	<p><i>Safety and PPE for Glazing: Q1 Q2 Q3 Q4 Q5 Q6 Q7 Q8</i>  <i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>  <i>Glazing doors and windows: Q1 Q2 Q3 Q4 Q5</i>  <i>ACTIVITY: Window glazing: Q1 Q2</i>  <i>Workplace Task: Removed and replaced glazing from a timber door or window</i></p>
	<i>use of firefighting equipment</i>	<p><i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>  <i>Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i></p>
	<i>use of tools and equipment</i>	<p><i>Fixing and fixture tools: Q1 Q2 Q3 Q4</i>  <i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>  <i>Workplace Task: safely and effectively operate and use tools, plant and equipment</i></p>

	<i>workplace environmental requirements and safety.</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i>
<i>Quality requirements include:</i>	<i>internal company quality policy and standards</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>
	<i>manufacturer specifications, where specified</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>
	<i>relevant regulations, including Australian standards</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>
	<i>workplace operations and procedures.</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2</i>
<i>Environmental requirements include:</i>	<i>clean-up management</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 ACTIVITY: Window glazing: Q3 Disposal of waste glazing material: Q1 Q2 Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i>
	<i>dust and noise</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations</i>
	<i>waste management.</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 ACTIVITY: Window glazing: Q3 Disposal of waste glazing material: Q1 Q2 Workplace Task: Removed and replaced glazing from a timber door or window</i>
<i>Window furniture includes:</i>	<i>brackets</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced window furniture including locks</i>
	<i>catches</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced window furniture including locks</i>
	<i>handles</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced window furniture including locks</i>
	<i>locks</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced window furniture including locks</i>
	<i>screens</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced window furniture including locks</i>

	<i>stays.</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced window furniture including locks</i>
<i>Door furniture includes:</i>	<i>closers</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced door furniture from swinging door</i>
	<i>handles</i>	<i>Remove and replace door set: Q1 Q2 Q3 Q4 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced door furniture from sliding door</i>
	<i>hinges</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced door furniture from swinging door</i>
	<i>latches</i>	<i>Remove and replace door set: Q1 Q2 Q3 Q4 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced door furniture from sliding door</i>
	<i>locks</i>	<i>Following instructions for removing and replacing components: Q1 Q2 Remove and replace door set: Q1 Q2 Q3 Q4 ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced door furniture from swinging door</i>
	<i>safety chains</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced door furniture from swinging door</i>
	<i>screens.</i>	<i>ACTIVITY: Window and door furniture removal and replacement: Q1 Q2 Workplace Task: Removed and replaced a door and screen</i>