

# CPCCWHS2001 Matrix Map

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## ELEMENTS AND PERFORMANCE CRITERIA

Element	Performance Criteria	Task / Question Map
1. Identify and assess risks.	1.1 Identify, assess and report hazards in the work area to designated personnel.	ACTIVITY: Identify Hazards on a Building Site: Q1 Q2 Q3 Q4 ACTIVITY: Identify location of asbestos: Q1 Q2 Q3 SCENARIO: Preventing Bullying and Harassment: Q2 ACTIVITY: Carry out first-aid treatment of minor injuries: Q4
	1.2 Report safety risks in the work area based on identified hazards, to designated personnel.	ACTIVITY: Identify location of asbestos: Q3 SCENARIO: Preventing Bullying and Harassment: Q2 ACTIVITY: Carry out first-aid treatment of minor injuries: Q4
	1.3 Follow safe work practices, duty of care requirements and safe work instructions for controlling risks.	ACTIVITY: Interpret and follow SWMS for manual handling: Q1 Q2 Q3 Q4 SCENARIO: Preventing Bullying and Harassment: Q2 ACTIVITY: Clean up the work-site: Q1 Q2 Q3
	1.4 Contribute to WHS, hazard, accident or incident reports in accordance with workplace procedures, Australian government and state or territory WHS legislation, and relevant information.	SCENARIO: Complete Accident Report: Q1 SCENARIO: Preventing Bullying and Harassment: Q2 ACTIVITY: Carry out first-aid treatment of minor injuries: Q4
2. Identify hazardous materials and other hazards on work sites.	2.1 Correctly identify and, if appropriate, handle and use hazardous materials on a work site in accordance with legislative requirements, and workplace policies and procedures.	ACTIVITY: Read and Interpret Safety Data Sheets: Q1 Q2 ACTIVITY: Interpret and follow SWMS for manual handling: Q4 ACTIVITY: Identify location of asbestos: Q1 Q2 Q3
	2.2 Apply measures for controlling risks and construction hazards effectively and immediately.	ACTIVITY: Interpret and follow SWMS for manual handling: Q4 ACTIVITY: Clean up the work-site: Q1 Q2 Q3

	2.3 Use appropriate signs and symbols to secure hazardous materials that have safety implications for self and other workers, immediately they are identified.	ACTIVITY: Interpret and follow SWMS for manual handling: Q4
	2.4 Identify asbestos-containing materials on a work site and report to designated personnel.	ACTIVITY: Identify location of asbestos: Q1 Q2 Q3
3. Plan and prepare for safe work practices.	3.1 Identify, wear, correctly fit, use and store correct personal protective equipment and clothing for each area of construction work in accordance with workplace procedures	ACTIVITY: Interpret and follow SWMS for manual handling: Q4 ACTIVITY: Clean up the work-site: Q1 Q2 Q3
	3.2 Select tools, equipment and materials, and organise tasks in conjunction with other personnel on site and in accordance with workplace procedures.	ACTIVITY: Interpret and follow SWMS for manual handling: Q4 ACTIVITY: Clean up the work-site: Q1 Q2 Q3
	3.3 Determine required barricades and signage, and erect at the appropriate site location.	ACTIVITY: Interpret and follow SWMS for manual handling: Q4 ACTIVITY: Clean up the work-site: Q1 Q2 Q3
	3.4 Apply material safety data sheets (MSDSs), job safety analyses (JSAs) and safe work method statements (SWMSs) relevant to the work to be performed.	SWMS & JSA: Q1 Q2 Q3 ACTIVITY: Read and Interpret Safety Data Sheets: Q1 Q2 ACTIVITY: Interpret and follow SWMS for manual handling: Q4 ACTIVITY: Clean up the work-site: Q1 Q2 Q3
4. Apply safe work practices.	4.1 Carry out tasks in a manner that is safe for operators, other personnel and the general community, in accordance with legislative requirements, and workplace policies and procedures.	ACTIVITY: Interpret and follow SWMS for manual handling: Q4 ACTIVITY: Clean up the work-site: Q1 Q2 Q3
	4.2 Use plant and equipment guards in accordance with manufacturers'™ specifications, work site regulations and Australian Standards.	EWP Safety: Q1 Q2 Q3 Q4 Q5 Q6 ACTIVITY: Use equipment or plant guards: Q1

	4.3 Follow procedures and report hazards, incidents and injuries to relevant authorities.	ACTIVITY: Identify location of asbestos: Q1 Q2 Q3 SCENARIO: Complete Accident Report: Q1 SCENARIO: Preventing Bullying and Harassment: Q2 ACTIVITY: Carry out first-aid treatment of minor injuries: Q4
	4.4 Recognise and do not use prohibited tools and equipment in areas containing identified asbestos.	Managing asbestos hazards: Q2 ACTIVITY: Identify location of asbestos: Q3
	4.5 Identify and follow requirements of work site safety signs and symbols.	ACTIVITY: Identify site safety signage: Q1 ACTIVITY: Clean up the work-site: Q1 Q2 Q3
	4.6 Clear and maintain work site area to prevent and protect self and others from incidents and accidents, and to meet environmental requirements.	ACTIVITY: Clean up the work-site: Q1 Q2 Q3
5. Follow emergency procedures.	5.1 Identify designated personnel in the event of an emergency for communication purposes.	ACTIVITY: Site Evacuation: Q2 ACTIVITY: Evacuation procedure: Q2 ACTIVITY: Carry out first-aid treatment of minor injuries: Q4
	5.2 Follow safe workplace procedures for dealing with accidents, fire and other emergencies, including identification and use, if appropriate, of fire equipment within scope of own responsibilities.	ACTIVITY: Use a fire extinguisher: Q1 ACTIVITY: Site Evacuation: Q1 ACTIVITY: Evacuation procedure: Q1 ACTIVITY: Carry out first-aid treatment of minor injuries: Q2
	5.3 Describe, practice and effectively carry out emergency response and evacuation procedures when required.	ACTIVITY: Site Evacuation: Q1 ACTIVITY: Evacuation procedure: Q1 Q2
	5.4 Carry out emergency first aid treatment of minor injuries and, as soon as possible, accurately report treatment details to designated personnel.	ACTIVITY: Carry out first-aid treatment of minor injuries: Q1 Q2 Q3 Q4

## PERFORMANCE EVIDENCE

Performance Evidence	Task / Question Map
<p>To demonstrate competency in this unit, a person must apply WHS requirements, policies and procedures on three separate and different occasions in the construction industry.</p>	<p>ACTIVITY: Interpret and follow SWMS for manual handling: Q4                      ACTIVITY: Identify Hazards on a Building Site: Q1 Q2 Q3 Q4                      ACTIVITY: Use a fire extinguisher: Q1                      ACTIVITY: Site Evacuation: Q1 Q2                      ACTIVITY: Evacuation procedure: Q1                      ACTIVITY: Identify site safety signage: Q1                      ACTIVITY: Identify location of asbestos: Q1 Q2 Q3                      SCENARIO: Complete Accident Report: Q1                      SCENARIO: Preventing Bullying and Harassment: Q1 Q2                      ACTIVITY: Carry out first-aid treatment of minor injuries: Q1 Q2 Q3</p>
<p>In doing this, the person must meet the performance criteria for this unit.</p>	<p>ACTIVITY: Use a fire extinguisher: Q1</p>

## KNOWLEDGE EVIDENCE

Knowledge Evidence	Task / Question Map
To be competent in this unit, a person must demonstrate knowledge of:	
<ul style="list-style-type: none"> <li>- jurisdictional work health and safety (WHS) and environmental legislation and regulations</li> </ul>	<p>WHS Legislation and Regulations: Q1 Q2 Q3 Q4                      Required Training and Licensing: Q1 Q2 Q3 Q4                      ACTIVITY: Identify Relevant State Legislation and Regulations: Q1 Q2 Q3                      ACTIVITY: Interpret Code of Practice for Work Environment: Q1 Q2</p>
<ul style="list-style-type: none"> <li>- workplace requirements for undertaking all aspects of applying WHS requirements, policies and procedures in the construction industry including interpreting work orders and reporting problems</li> </ul>	<p>Duty of Care: Q1 Q2 Q3                      Required Training and Licensing: Q1 Q2 Q3 Q4                      Health and Safety Consultation: Q1 Q2                      SWMS &amp; JSA: Q1 Q2 Q3                      SCENARIO: Preventing Bullying and Harassment: Q1 Q2                      Trainer Guide - Benchmark Questions - Safety: Q1 Q4</p>
<ul style="list-style-type: none"> <li>- procedures and policies for identifying and reporting hazards, safety risks and hazardous materials, including asbestos, in the workplace</li> </ul>	<p>Identify Hazards: Q1 Q2 Q3                      Identifying asbestos: Q1 Q2 Q3                      Identify where asbestos can be found: Q1 Q2 Q3                      Electrical Hazards: Q1 Q2 Q3 Q4                      Chemical Hazards: Q1 Q2 Q3                      Silica Hazards: Q1 Q2                      SWMS &amp; JSA: Q1 Q2 Q3                      ACTIVITY: Identify location of asbestos: Q1 Q2 Q3                      WHS Knowledge Summary: Q1 Q2                      Trainer Guide - Benchmark Questions - Safety: Q1 Q2 Q4</p>

<p>- procedures for following safe practices when dealing with hazards and hazardous materials, and controlling risks associated with them</p>	<p>Identify Hazards: Q1 Q2 Q3                      Controlling Risk: Q1                      Chronic and Acute Hazards: Q1 Q2 Q3 Q4                      Managing asbestos hazards: Q1 Q2 Q3                      ACTIVITY: Read and Interpret Safety Data Sheets: Q1 Q2                      WHS Knowledge Summary: Q1 Q2                      Trainer Guide - Benchmark Questions - Safety: Q1 Q2 Q3 Q4</p>
<p>- use of appropriate protective equipment and clothing, choice of tools, use of barricades and signage, and the necessity of following relevant safety procedures as indicated</p>	<p>Types of PPE: Q1 Q2 Q3 Q4                      Site Signage: Q1 Q2 Q3 Q4 Q5                      Interpret Signs: Q1 Q2 Q3                      WHS Knowledge Summary: Q3                      Trainer Guide - Benchmark Questions - Safety: Q3</p>
<p>- methods of safely performing tasks in accordance with legislative requirements and workplace policies and procedures</p>	<p>Manual handling: Q1 Q2 Q3 Q4 Q5                      Working at Heights: Q1 Q2 Q3 Q4 Q5 Q6 Q7 Q8                      Working in Confined Spaces: Q1 Q2 Q3 Q4                      Structural Collapse: Q1 Q2 Q3 Q4                      UV Radiation and Heat Exhaustion: Q1 Q2 Q3 Q4                      EWP Safety: Q1 Q2 Q3 Q4 Q5 Q6                      ACTIVITY: Read and Interpret Safety Data Sheets: Q1 Q2                      Trainer Guide - Benchmark Questions - Safety: Q2</p>
<p>- procedures for reporting hazards, incidents and injuries</p>	<p>Reporting Incidents: Q1 Q2                      ACTIVITY: Identify location of asbestos: Q3                      SCENARIO: Complete Accident Report: Q1                      WHS Knowledge Summary: Q1</p>
<p>- necessity for keeping work site clear of risks to prevent accidents and to meet environmental requirements</p>	<p>House-keeping on-site: Q1 Q2</p>
<p>- policies and procedures to be followed in an accident, fire or other type of emergency.</p>	<p>Correctly respond to emergencies : Q1 Q2 Q3 Q4 Q5 Q6 Q7                      Putting Out a Fire: Q1 Q2 Q3 Q4 Q5                      WHS Knowledge Summary: Q4</p>

## ASSESSMENT CONDITIONS

Assessment Conditions	Task / Question Map
<p>Assessors must satisfy the requirements for assessors contained in the Standards for Registered Training Organisations.</p>	
<p>Assessment of performance must be undertaken in the workplace or in a simulated workplace environment. Tasks are to be performed to the level of proficiency and within the time limits expected in a workplace.</p>	<p>ACTIVITY: Interpret and follow SWMS for manual handling: Q4                      ACTIVITY: Identify Hazards on a Building Site: Q1 Q2 Q3 Q4                      ACTIVITY: Use a fire extinguisher: Q1                      ACTIVITY: Site Evacuation: Q1                      ACTIVITY: Identify site safety signage: Q1                      ACTIVITY: Identify location of asbestos: Q1 Q2 Q3                      SCENARIO: Complete Accident Report: Q1                      ACTIVITY: Interpret Code of Practice for Work Environment: Q1 Q2                      SCENARIO: Preventing Bullying and Harassment: Q2                      ACTIVITY: Clean up the work-site: Q1 Q2 Q3                      ACTIVITY: Carry out first-aid treatment of minor injuries: Q1 Q2 Q3</p>
<p>Assessors are responsible for ensuring that the person demonstrating competency has access to:</p>	
<p>- appropriate documents, materials, tools, equipment and personal protective equipment currently used in industry</p>	<p>ACTIVITY: Identify Relevant State Legislation and Regulations: Q1 Q2 Q3                      ACTIVITY: Interpret and follow SWMS for manual handling: Q1 Q2 Q3 Q4                      ACTIVITY: Identify location of asbestos: Q1 Q2 Q3                      SCENARIO: Complete Accident Report: Q1                      WHS Requirements Observation Checklist: Q1</p>
<p>- requirements of appropriate sections of legislation and regulations</p>	<p>ACTIVITY: Interpret Code of Practice for Work Environment: Q1 Q2</p>
<p>- relevant workplace policies and procedures.</p>	<p>ACTIVITY: Interpret and follow SWMS for manual handling: Q1 Q2 Q3</p>