

HLTAID003 Matrix Map

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ELEMENTS AND PERFORMANCE CRITERIA

Element	Performance Criteria	Task / Question Map
<i>Elements define the essential outcomes.</i>	<i>Performance criteria specify the level of performance needed to demonstrate achievement of the element.</i>	
1. Respond to an emergency situation	1.1 Recognise an emergency situation	DRS ABCD scenarios: Q1 Q2 First Aid Responsibilities: Q1 Practical assessment HLTAID003: Q1
	1.2 Identify, assess and manage immediate hazards to health and safety of self and others	DRS ABCD scenarios: Q1 First Aid Responsibilities: Q4 Practical assessment HLTAID003: Q1 Q4 Q5
	1.3 Assess the casualty and recognise the need for first aid response	DRS ABCD: Q3 Q4 Practical assessment HLTAID003: Q1 Q2 Q3 Q4 Q5 Q6 Q12
	1.4 Assess the situation and seek assistance from emergency response services	Practical assessment HLTAID003: Q1 Q4 Q6 Q10 Q12
2. Apply appropriate first aid procedures	2.1 Perform cardiopulmonary resuscitation (CPR) in accordance with Australian Resuscitation Council (ARC) guidelines	DRS ABCD: Q16 First Aid Responsibilities: Q2 Q3 Practical assessment HLTAID003: Q2 Q3 Q4
	2.2 Provide first aid in accordance with established first aid principles	Practical assessment HLTAID003: Q1 Q2 Q3 Q4 Q5 Q6 Q7 Q8 Q9 Q10 Q11 Q12
	2.3 Display respectful behaviour towards casualty	Practical assessment HLTAID003: Q1 Q12
	2.4 Obtain consent from casualty where possible	First Aid Responsibilities: Q13 Q14 Q15 Practical assessment HLTAID003: Q1 Q12

	2.5 Use available resources and equipment to make the casualty as comfortable as possible	Practical assessment HLTAID003: Q1 Q2 Q3 Q4 Q5 Q6 Q8 Q9 Q10 Q11 Q12
	2.6 Operate first aid equipment according to manufacturer's instructions	Practical assessment HLTAID003: Q1 Q4 Q6 Q10
	2.7 Monitor the casualty's condition and respond in accordance with first aid principles	Practical assessment HLTAID003: Q1 Q4 Q5 Q6 Q11 Q12
3. Communicate details of the incident	3.1 Accurately convey incident details to emergency response services	Practical assessment HLTAID003: Q1 Q4 Q6 Q9 Q11
	3.2 Report details of incident to workplace supervisor as appropriate	First Aid - some important issues: Q11 Practical assessment HLTAID003: Q12
	3.3 Maintain confidentiality of records and information in line with statutory and/or organisational policies	Practical assessment HLTAID003: Q12
4. Evaluate the incident and own performance	4.1 Recognise the possible psychological impacts on self and other rescuers involved in critical incidents	First Aid - some important issues: Q4 Q5 Q7 Practical assessment HLTAID003: Q13
	4.2 Participate in debriefing to address individual needs	Practical assessment HLTAID003: Q13

PERFORMANCE EVIDENCE

Performance Evidence	Task / Question Map
<p><i>e candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role.</i></p>	
<p>There must be evidence that the candidate has completed the following tasks in line with state/territory regulations, first aid codes of practice, Australian Resuscitation Council (ARC) guidelines and workplace procedures:</p>	
<p>- Followed DRSABCD in line with ARC guidelines, including:</p>	
<p>- <i>performed at least 2 minutes of uninterrupted single rescuer cardiopulmonary resuscitation (CPR) (5 cycles of both compressions and ventilations) on an adult resuscitation manikin placed on the floor</i></p>	<p>Practical assessment HLTAID003: Q2</p>
<p>- <i>performed at least 2 minutes of uninterrupted single rescuer CPR (5 cycles both compressions and ventilations) on an infant resuscitation manikin placed on a firm surface</i></p>	<p>Practical assessment HLTAID003: Q3</p>
<p>- <i>responded appropriately in the event of regurgitation or vomiting</i></p>	<p>Practical assessment HLTAID003: Q2 Q3</p>
<p>- <i>managed the unconscious breathing casualty</i></p>	<p>DRS ABCD: Q7 Q8 Practical assessment HLTAID003: Q1</p>
<p>- <i>followed single rescue procedure, including the demonstration of a rotation of operators with minimal interruptions to compressions</i></p>	<p>Practical assessment HLTAID003: Q1 Q2</p>
<p>- <i>followed the prompts of an Automated External Defibrillator (AED)</i></p>	<p>DRS ABCD: Q17 Q18 Q19 DRS ABCD scenarios: Q4 Practical assessment HLTAID003: Q4</p>
<p>- Responded to at least two simulated first aid scenarios contextualised to the candidate's workplace/community setting, including:</p>	
<p>- <i>conducted a visual and verbal assessment of the casualty</i></p>	<p>DRS ABCD: Q3 Q7 Practical assessment HLTAID003: Q1 Q4 Q12 Q13</p>
<p>- <i>demonstrated safe manual handling techniques</i></p>	<p>Practical assessment HLTAID003: Q1</p>
<p>- <i>post-incident debrief and evaluation</i></p>	<p>Practical assessment HLTAID003: Q12</p>

- provided an accurate verbal or written report of the incident	Practical assessment HLTAID003: Q12
- Applied first aid procedures for the following:	
- allergic reaction	Medical Conditions & Illnesses Part 1: Q22 Practical assessment HLTAID003: Q6
- anaphylaxis	Medical Conditions & Illnesses Part 1: Q15 Q16 Q17 Q18 Q19 Q20 Q21 Q22 Practical assessment HLTAID003: Q6
- bleeding control	Bleeding and Wounds: Q1 Q2 Q3 Q4 Q5 Q6 Q7 Q8 Q9 Q10 Q11 Practical assessment HLTAID003: Q8
- choking and airway obstruction	Traumatic Injuries - Part 2: Q14 Q15 Q16 Q17 Q18 Q19 Practical assessment HLTAID003: Q7
- envenomation, using pressure immobilisation	Environmental: Q6 Q7 Q8 Q9 Q10 Q11 Q12 Q13 Marine envenomation: Q1 Q2 Q3 Practical assessment HLTAID003: Q11
- fractures, sprains and strains, using arm slings, roller bandages or other appropriate immobilisation techniques	Practical assessment HLTAID003: Q9 Q11
- respiratory distress, including asthma	Medical Conditions & Illnesses Part 1: Q6 Q7 Q8 Q9 Q10 Q11 Q12 Q13 Q14 Practical assessment HLTAID003: Q5
- shock	Medical Conditions & Illnesses Part 1: Q23 Q24 Q25 Practical assessment HLTAID003: Q5 Q7

KNOWLEDGE EVIDENCE

Knowledge Evidence	Task / Question Map
The candidate must be able to demonstrate essential knowledge required to effectively complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the work role. This includes knowledge of:	
- State/Territory regulations, first aid codes of practice and workplace procedures including:	
- <i>ARC Guidelines relevant to provision of CPR and first aid</i>	<i>DRS ABCD: Q16</i> <i>First Aid Responsibilities: Q1 Q2 Q3</i>
- <i>safe work practices to minimise risks and potential hazards</i>	<i>Traumatic Injuries - Part 2: Q1 Q2 Q3 Q4 Q5</i>
- <i>infection control principles and procedures, including use of standard precautions</i>	<i>First Aid Responsibilities: Q7 Q8 Q9</i>
- <i>requirements for currency of skill and knowledge</i>	<i>First Aid Responsibilities: Q10</i> <i>First Aid - some important issues: Q1 Q2 Q3</i>
- legal, workplace and community considerations including:	
- <i>awareness of potential need for stress-management techniques and available support following an emergency situation</i>	<i>First Aid - some important issues: Q4 Q5 Q7</i>
- <i>duty of care requirements</i>	<i>First Aid Responsibilities: Q19</i>
- <i>respectful behaviour towards a casualty</i>	<i>First Aid Responsibilities: Q20</i>
- <i>own skills and limitations</i>	<i>First Aid Responsibilities: Q6</i>
- <i>consent</i>	<i>First Aid Responsibilities: Q13 Q14 Q15 Q16</i>
- <i>privacy and confidentiality requirements</i>	<i>First Aid - some important issues: Q8 Q9 Q10</i>
- <i>importance of debriefing</i>	<i>First Aid - some important issues: Q6</i>
- considerations when providing first aid including:	
- <i>airway obstruction due to body position</i>	<i>DRS ABCD: Q5</i>
- <i>appropriate duration and cessation of CPR</i>	<i>DRS ABCD: Q16</i> <i>Practical assessment HLTAID003: Q1</i>
- <i>appropriate use of an AED</i>	<i>DRS ABCD: Q17 Q18 Q19</i>
- <i>chain of survival</i>	<i>Chain of Survival: Q1 Q2 Q3 Q4</i>
- <i>standard precautions</i>	<i>Traumatic Injuries - Part 2: Q3 Q4</i> <i>First Aid Responsibilities: Q7 Q8 Q9</i>

- how to conduct a visual and verbal assessment of the casualty	DRS ABCD: Q3 Q7
- principles and procedures for first aid management of the following scenarios:	
- abdominal injuries	Traumatic Injuries - Part 2: Q26 Q27 Q28 Q29
- allergic reaction	Medical Conditions & Illnesses Part 1: Q15 Q16 Q17 Q18 Q19 Q20 Q21 Q22
- anaphylaxis	Medical Conditions & Illnesses Part 1: Q15 Q16 Q17 Q18 Q19 Q20 Q21 Q22
- basic care of a wound	Bleeding and Wounds: Q1 Q2 Q3 Q4 Q5 Q6 Q7 Q8 Q9 Q10 Q11
- bleeding control	Bleeding and Wounds: Q8 Q9 Q10 Q11
- burns	Traumatic Injuries - Part 2: Q4 Q6 Q7 Q8 Q9
- cardiac conditions, including chest pain	Traumatic Injuries - Part 2: Q23 Q24 Q25 Practical assessment HLTAID003: Q2 Q3
- choking and airway obstruction	Traumatic Injuries - Part 2: Q14 Q15 Q16 Q17 Q18 Q19
- crush injuries	Traumatic Injuries - Part 2: Q20 Q21 Q22
- diabetes	Medical Conditions & Illnesses Part 2: Q12 Q13 Q14 Q15
- dislocations	Traumatic Injuries - Part 1: Q4 Q5 Q6
- drowning	Environmental: Q18 Q19 Q20
- envenomation	Environmental: Q6 Q7 Q8 Q9 Q10 Q11 Q12 Q13 Marine envenomation: Q1 Q2 Q3
- environmental impact, including hypothermia, hyperthermia, dehydration and heat stroke	
- eye and ear injuries	Traumatic Injuries - Part 1: Q19 Q20 Q21 Q22 Q23
- fractures	Traumatic Injuries - Part 1: Q1 Q2 Q3
- febrile convulsions	Medical Conditions & Illnesses Part 2: Q16 Q17 Q18 Q19 Q20 Q21 Q22
- head, neck and spinal injuries	Traumatic Injuries - Part 1: Q11 Q12 Q13 Q14 Q15 Q16 Q17 Q18
- minor skin injuries	
- needle stick injuries	Bleeding and Wounds: Q17 Q18
- poisoning and toxic substances	
- respiratory distress, including asthma	Medical Conditions & Illnesses Part 1: Q6 Q7 Q8 Q9 Q10 Q11 Q12 Q13 Q14
- seizures, including epilepsy	Medical Conditions & Illnesses Part 2: Q16 Q17 Q18 Q19 Q20 Q21 Q22
- shock	Bleeding and Wounds: Q13 Traumatic Injuries - Part 2: Q10 Q11

- soft tissue injuries, including strains and, sprains	Traumatic Injuries - Part 1: Q7 Q8 Q9 Q10
- stroke	Medical Conditions & Illnesses Part 1: Q1 Q2 Q3 Q4 Q5
- unconsciousness	DRS ABCD: Q3 Q4
- basic anatomy and physiology relating to:	
- how to recognise a person is not breathing normally	DRS ABCD: Q7 Q8 Traumatic Injuries - Part 2: Q4
- chest	Respiratory and Cardiovascular Systems 003: Q1 Q2 Q3 Q4 Q5 Q6 Q7 Q8 Q9 Practical assessment HLTAID003: Q2
- response/consciousness	DRS ABCD: Q3 Q4
- upper airway and effect of positional change	DRS ABCD: Q5 Q6
- considerations in provision of first aid for specified conditions	

FOUNDATION SKILLS

Foundation Skills	Task / Question Map
<i>The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.</i>	
<i>Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.</i>	

ASSESSMENT CONDITIONS

Assessment Conditions	Task / Question Map
Skills must be demonstrated working individually in an environment that provides realistic in-depth, industry-validated scenarios and simulations to assess candidates' skills and knowledge.	
Assessment resources must include:	
- adult and infant resuscitation manikins in line with ARC Guidelines for the purpose of assessment of CPR procedures	
- adrenaline auto-injector training device	
- AED training device	
- placebo bronchodilator and spacer device	
- roller bandages	
- triangular bandages	
- workplace First Aid kit	
- workplace injury, trauma and/or illness record, or other appropriate workplace incident report form for written reports	
- wound dressings	
Simulated assessment environments must simulate the real-life working environment where these skills and knowledge would be performed, with all the relevant equipment and resources of that working environment.	
Assessor requirements	
Assessors must satisfy the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory competency requirements for assessors.	